

ARMY PUBLIC SCHOOL, DANAPUR CANTT
APPLICATION FOR NON –TEACHING STAFF

Application for the Post of _____

Please paste recent passport size color photograph
 (Do not staple)

1. **PERSONAL DATA:**

- (a) Name in full (block letters) : _____
- (b) Son/Daughter/Wife of : _____
- (c) Date of Birth : _____
- (d) Nationality : _____
- (e) State : _____
- (f) Address _____

- (g) Contact Details: -
 Landline No (With STD Code) _____
 Mob No _____
 Email ID _____

2. **PRESENT/PREVIOUS OCCUPATION:**

- (a) Designation of Post : _____
- (b) Name and address of Institution/Organization : _____
- (c) Designation of Superior In charge : _____
 Contact No of superior (for verification if need be) : _____
- (d) Period of notice you will have to give, if selected? : _____
- (e) What salary are you drawing? : _____

3. **FAMILY LIFE:**

- (a) Marital status Single/Married/Widowed
- (b) If married/widowed Name & occupation of spouse

 No of children with age and sex

4. **EDUCATIONAL RECORDS :** **School, College Or University**

Give details of all exams starting from Secondary School onwards

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/Institute

Special mention Graduation/Post Graduation **through Correspondence or Regular.**

5. Training in NCC, Scouting, Music/Art, Dramatics or such activities, Give rank, status/proficiency achieved

6. Merit Scholarship won? If so what? _____

7. Language you can read write and speak fluently.
 (a) _____ (b) _____ (c) _____

8. **Experience:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience as _____ (Exact dates to be indicated)		School/College/Institutions	Total Exp in Years
From	To		

Include any other post held which are relevant to the field of Education.

9. **HEALTH:**

- (a) What kind of health do you keep?
- (b) Do you need any medical treatment/assistance for the disease you are suffering from.....
- (c) Are you differently abled? Give details

10. **COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:
- (b) Any experience on working on computer Details.
- (c) Do you own a personal Laptop, if yes give details:
- (d) Your knowledge of computer hardware:

11. **OTHER ACTIVITES**

- (a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:
- (i) _____
- (ii) _____

12. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

- (a) Name: _____ (b) Name _____
- Address _____ Address: _____
- _____

AGREEMENT:

13. If appointed:-
- (a) I agree to abide by the AWES Rule and Regulation for Army Public Schools
- (b) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date

.....
 (Signature of applicant)

INSTRUCTIONS TO CANDIDATES

1. Please download and print the Application Form.
2. All details at Ser 1 (Personal data) are mandatory. Fill up in Block Capitals.
3. Paste one recent coloured passport size photograph on the form and attach one additional photograph for Call Letter.
4. Send by post. No applications will be accepted via e-mail.
5. Send DD for Rs 100/- payable at a bank close to the location of the school.

SELF DECLARATION FORM

1. I declare that I am not involved in any Legal/Disciplinary cases and no case is pending against me in any court of law as on date.

2. I declare that I have not been terminated/dismissed from earlier service due to inefficiency/unsatisfactory performance of duties from any institution/pervious employment.

Name of the Candidate: _____

Place:

Signature of the Candidate: _____

Date: